## MMC MATERIALS, INC. & BAYOU CONCRETE, LLC

#### POSITION DESCRIPTION

Position Title: FRONTEND LOADER OPERATOR

**Reports To:** Plant Manager, Area Manager or Operations Manager

**Responsibilities:** 

Each position's major objective is to perform responsibilities in accordance with the Company's Corporate Values & Mission Statement:

"SERVICE to our customers, employees, communities, and shareholders is the reason our businesses exist. In this service we deeply value: HONESTY, EXCELLENCE & CONTINUOUS IMPROVEMENT. We commit to work together fairly and safely, holding these values for the common good."

### Major Responsibilities:

- 1. Communicate with peers, superiors, and vendors to ensure the proper handling and servicing of materials, products and plants.
- 2. Ensure that the plant site is maintained and material piles and bins are properly stocked at all times in a neat and orderly manner.
- 3. Maintain and operate the front-end loader and other equipment in accordance with company policies and legal guidelines.
- 4. Follows and promotes all company and government safety and environmental policies and procedures to ensure a safe and healthy working environment.

### **Specific Duties:**

- 1. Ensure overhead bins are filled according to the job's specifications and in a timely manner.
- 2. Properly separate materials in storage bins to avoid contamination.
- 3. Maintain a clean and debris free front-end loader.
- 4. Maintain a clean, debris free and pothole free plant site.
- 5. Communicate efficiently, effectively and courteously with peers, superiors and vendors to ensure the proper handling of the materials and products.
- 6. Maintain a good working relationship with all company personnel to ensure MMC's plants are properly serviced.
- 7. Know the rules of the plant prior to operating the front-end loader.
- 8. Effectively handle heavy equipment in a safe manner.

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- 9. Operate the front-end loader according to all the legal and policy guidelines to protect the employee, the community and the company.
- 10. Attend all safety meetings to gain a broader understanding of safety issues that will assist in maintaining a safe working environment.
- 11. Portray a positive and accommodating attitude towards peers, superiors and vendors.
- 12. Ensure the frontend loader is mechanically operating according to specifications by conducting daily inspections including but not limited to fluid checks, tire pressure checks, etc.
- 13. Other duties or special projects as assigned by management.